

Academic Program Review

Academic Program Review Overview

Non-accredited programs

- 1. Campus Review and Evaluation
 - Five Evaluation Criteria from the Policyand
 - Other Criteria identified by the Chancellor, President or program under review
- 2. Internal Programmatic Reflection
 - Traditional Self-Study Process

Accredited programs

- 1. Campus Review and Evaluation (Typically, coincides with specialized accreditation self-study)
 - Five Evaluation Criteria from the Policyand
 - Other Criteria identified by the Chancellor, President or program under review
- 2. Submission of Specialized Accreditation documentation

Campus Review and Evaluation Process

What?	Who?	When?
Notify departments	Office of Assessment and Accreditation/Institutional Effectiveness and Analytics	September - October
Distributes data	Institutional Effectiveness and Analytics	late-November
Analyze data	Programs participating in the review process	December - February
Develop and submit a campus review and evaluation executive summary to the Dean	Department Chair/School Director	March– May
Submits a one-page summary for each program for review by the Provost	Dean	June
Examine all materials and provide feedback to deans	Provost	July
Examine all materials and make a determination about each program	Chancellor and Provost	August
Communicates decision to the Dean and Department Chair or School Director	Provost	September
Prepares a summary report	Associate Provost for IE & A	October
Submit a summary report to the Board of Trustees	Chancellor	6 weeks before BOT Meeting
Board of Trustees Meeting	Board of Trustees	December Meeting

Internal Programmatic Reflection Process

What?	Who?	When?
Confirms the programs to be reviewed and notifies the department	Office of Institutional Effectiveness and Analytics	August - September
Distributes data with participating programs	Office of Institutional Effectiveness and Analytics	October
Initial Departmental Meeting	Director of Program Review/ and Planning Departmental Self-Study Team / Office of Institutional Effectiveness and Analytics	October - November
Analyze Internal Programmatic Reflection data	Programs participating in the review process	November - December
Conduct Self-Study	Programs participating in the review process	January - February
Collect Feedback from External Reviewers	Programs participating in the review process	March
Develop and submit the internal programmatic reflection self-study, unit response, and action plan to the Dean	Programs participating in the review process	April -May
Submit specialized accreditation documents to the Dean	Programs participating in the review process	Once available